



# CAPITAL COLLEGE OF HIGHER EDUCATION

(Affiliated to Nagaland University, Kohima Nagaland)

Recognized by UGC under Act 2 (f) and 12 (B) of UGC Act of 1956

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# PROSPECTUS 2026-2027

*"Onto Greater Heights"*

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# PRINCIPAL'S *Message*



The prospectus is the mirror image of an institution; its history, aims and vision, programmes and courses offered and the quality of teaching faculty and staff, infrastructure and learning resources available, and aspects quality control that are in place. Keeping these things in mind I introduce to the reader the prospectus of our college for the Academic Session 2026-27

Capital College of Higher Education (CCHE) is sponsored by National Academy Society (NAS) whose members are comprised of intellectuals, retired government officials and public leaders who have dedicated to doing philanthropic works and promoting literary and scientific knowledge amongst our people. The college was formally established in 2004 and the 1<sup>st</sup> academic session began in 2005. So far, eighteen batches have graduated from the college. In order to provide the most effective and motivating teaching-learning experience to the students, the college maintains a student-teacher ratio of about 15:1.

From a very humble beginning, the college has now developed into a vibrant and progressive institution providing various academic programmes and skill oriented courses in order to equip the young learners to successfully face the various challenges of contemporary times and to ultimately find their place in this competitive world. Not only in academics, but also in many extracurricular activities at inter-college, university and state levels, many of our students have excelled and won many laurels. The college also gives much care to the development of personality and character of the students by providing ample opportunities in co-curricular activities to every student as well as counselling services. I am proud to say that many of our students have become responsible and productive citizens. Hence, any student who decides to enrol in this college has taken the correct decision in the pursuit of higher studies. The college administration, staff, and the teaching faculty welcome each and everyone to the family of Capital College of Higher Education.

Dr. Zokho Venuh  
Principal



# PROFILE OF THE COLLEGE

Capital College of Higher Education (CCHE), established in 2004, is permanently affiliated to Nagaland University. The College is sponsored by National Academy Society. The college is also recognized by the University Grants Commission (UGC) under Art. 2(f) & 12(B) of the UGC Act of 1956. The college offers Bachelor of Arts with Honours in English, History, Political Science and Sociology and minor papers in Education, Economics and Tenyidie. Besides the normal classroom teaching and learning activities, the college regularly engages students in study tour programmes such as excursions to historical sites (national, regional and within the state) as well as participatory approach such as visiting the local/district courts in session, museum, state archives, mock archaeological excavations. A variety of co-curricular activities and skill programs are conducted annually. The college also boasts of highly qualified and committed teaching faculty who are able to effectively execute the course curriculum and help nurture the students so that they excel in their academic responsibilities and ultimately become productive citizens.

The college presently has two campuses. The main campus is located at Thegaba, Phezhu, Jotsoma which is at a walking distance from Kohima town. Presently, the main campus houses the Science Programme. The other campus which houses the Arts Programme is located in the heart of the capital town below the State Library, and within walking distance from PHQ Junction, P.R.Hill. Even though separate campuses are maintained for arts and science streams; the infrastructure, equipments, and other resources available in both the campuses for effective delivery of the curriculum are second to none.



# VISION

The long term vision is to make the college one of the premier higher education institutions in the state. Driven with a strong belief in holistic education, encompassing; academics, co-curricular activities, sports education and life-skills learning, the College endeavours to bring about an all-round development in the students. The College is driven with the vision to equip the students to achieve success as well as build the character and confidence to press *“onto greater heights”* and brighten the society.

## AIMS AND OBJECTIVES OF THE COLLEGE

The object of CCHE is to promote knowledge in the spheres of teaching and learning, research, promote interdisciplinary and multidisciplinary studies, and to disseminate education to the masses as well. The objectives and aims of the college are:

1. Impart quality education to students by developing skill, competence, and in-depth understanding in their field of study; both at the theoretical and practical levels.
2. Develop awareness at local, national, and global levels in order to keep pace with the changing times.
3. Strive for knowledge, wisdom and values that benefit and bear relevance to society.
4. Mould the students to be responsible citizens.

# COURSE DESIGN AND STRUCTURE

## Overview of FYUGP

The Four-Year Undergraduate Programme (FYUGP), initiated by the National Education Policy (NEP) 2020 in India, aims to revamp the educational system for greater flexibility and innovation in undergraduate education. FYUGP's core objective is to introduce a holistic, multidisciplinary approach to undergrad studies, nurturing intellectual, aesthetic, social, physical, emotional, ethical, and moral development. Its flexible curricular structure enables creative combinations of disciplines, empowering students to tailor their education to their interests and career goals. Ultimately, FYUGP seeks to modernize and elevate undergraduate education by integrating multidisciplinary learning, fostering soft skills, and enabling rigorous specialization, all within an adaptable

and forward-thinking framework aligned with NEP 2020's vision. Following the recommendation of UGC regarding the introduction of the new FYUGP system in all the affiliated colleges, the College has also gladly introduced the system. The College firmly believes that this FYUGP system will enable our students to explore the broad avenues of learning and thereby empower themselves so as to enlighten and brighten the society.

The Components of FYUGP are divided as below, as according to the guidelines of Nagaland University, the affiliating university.



# COURSE STRUCTURE

## CURRICULUM AND CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES

Semester	Discipline Specific Courses-Core	Minor	Interdisciplinary courses	Ability Enhancement Course (languages)	Skill Enhancement Course/ Internship/ Dissertation	Common value-added courses	Total Credit
I	C1: 4 C2: 4	Min1 : 4	Environmental Science/CP (3 Credit)	ENG-1 (2 credit)	SEC :3 Credit (Common pool)		20
II	C3: 4 C4: 4	Min2 : 4	Common Pool/ Swayam (3 Credit)	MIL1/ Hindi-1/ Alt Eng-1 (2 Credit)		Soft Skill/ NCC/CP (3 Credit)	20
III	C5:4 C6-4	Min3 : 4	Understanding Heritage/ Common Pool/ Swayam (3 Credit)	ENG-2 (2 Credit)	SEC : 3 Credit (Common Pool)		20
IV	C7-4 C:8	Min : 4		MIL2/ Hindi-2/ Alt Eng-2 (2 Credit)	SEC-3 Credit (Common Pool)	Common pool/NSS (3 Credit)	20
V	C-9 C-10 C-11	Min : 5			Internship: 2	Work Ethics/CP (2 Credit)	20
VI	C-12 C-13 C-14 C-15	Min 6 : 4					20
<b>Total</b>	<b>60 Credit</b>	<b>24 Credit</b>	<b>9 Credit</b>	<b>8 Credit</b>	<b>11 Credit</b>	<b>8 Credit</b>	<b>120</b>

## **PROGRAMS AND COURSES AVAILABLE (BACHELOR OF ARTS)**

ENGLISH (Major)	ECONOMICS (Minor paper)
HISTORY (Major)	EDUCATION (Minor Paper)
POLITICAL SCIENCE (Major)	TENYIDIE (Minor Paper)
SOCIOLOGY (Major)	

## **INTERNAL ASSESSMENTS AND EXTERNAL ASSESSMENTS**

### **A**

#### **4 CREDIT PAPERS**

Internal Assessment

Total Marks Available: 25

Qualifying Mark: 40 % = 10

#### **EXTERNAL/END-TERM EXAMINATION**

Total Marks Available: 75

Qualifying Mark: 40 % = 30

### **B**

#### **2/3 CREDIT PAPERS**

Internal Assessment

Total Marks Available: 12.5

Qualifying Mark: 40 % = 5

Area of assessment and mark allocation

#### **EXTERNAL/END TERM EXAMINATION**

Total Marks Available: 37.5

Qualifying Mark: 40 % = 15

### **CERTIFICATE/DIPLOMA IN CHOKRI STUDIES**

The College in collaboration with the Institute of Chokri Literature(ICL) is offering 6(Six) Months Certificate Course leading to 1(One) Year Diploma in Chokri Studies. Students enrolled in CCHE who wish to take up Chokri studies are allowed to avail 50% Concession in Admission Fees for the Certificate/Diploma Course.

### **DIPLOMA IN STENOGRAPHY & DCA**

in collaboration with ICST Institute, Kohima, the college is offering the following courses:

1. 1 year Diploma in Stenography.
2. DCA in Computer ( 6 Months)with CPT.

## ADMISSION PROCEDURE & FEE STRUCTURE

Application form along with the prospectus can be procured from the college once on working days during working hours on payment of Rs. 200(Two Hundred) only.

Documents required at the time of Admission

1. 3 photocopies of HSLC & HSSLC Marksheet and Admit Card alongwith original copy of HSSLC Registration card(NBSE) or Migration Card in the case of CBSE/NIOS and similar boards/institutions.
2. Pass Certificates/Transfer Certificate from previous institution.
3. No Objection Certificate (NOC) from Nagaland University for those coming from other colleges seeking for admission to 2<sup>nd</sup> Semester or above.
4. Attested photocopy of ST & Indigenous Inhabitant Certificate for 1<sup>st</sup> Semester students.
5. 5 copies of recent colour photo (passport size).

### FEE STRUCTURE (Bachelor of Arts)

College Fees	Amount
<i>Admission Fee</i>	Rs. 3000
<i>University Enrolment, Registration, Library, Development, Internal examination, Establishment, IQAC , Identity Card, Games &amp; Sports, Magazine, Bulletin, Literary and other activities, Research, Seminar &amp; Workshops.</i>	Rs. 6550/- per semester
Uniform & Notebooks	Rs. 4200/- per Sem
<b>Total Amount Payable</b>	Rs. 13750/-

### MERIT BASED CONSESSIONS & FREESHIPS

1. **60% Remission of admission fees for those scoring 80% or above in aggregate in Class XII (1<sup>st</sup> 10 applicants)**
2. **50% Remission of total admission fees for those scoring 65-79 % in aggregate in Class XII (1<sup>st</sup> 10 applicants)**
3. **40% Remission of total admission fees for those scoring 45-64 % (1<sup>st</sup> 10 applicants)**
4. **50% Remission of total admission fee for those who have siblings already enrolled in the institution (only for those who are not availing the former three categories. Applicable to all semesters).**
5. **6 Months tuition fee remission in 6<sup>th</sup> Semester for EWS having consistently good performance in academics and attendance.**

#### CONTACT:

Mobile No. : 8974459225/8132862063 | Email: cchekohima@gmail.com

Website: <https://capitalcollege.edu.in>

# QUALITY CONTROL

## **IQAC**

The Internal Quality Assurance Cell (IQAC) is the central quality monitoring body of the institution. The primary aim of IQAC is to ensure that the institution continues to strive towards excellence in all academic and administrative spheres. Consisting of the Coordinator, Principal, Heads of all departments and nominated members from the College, the IQAC functions as a cell that continuously monitors the institutional practices and suggest measures for achieving quality in the institution.

The institutional aspects that the IQAC monitors are;

- Curricular Aspects
- Teaching-Learning and Evaluation
- Research, Innovation and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance, Leadership and Management
- Institutional Values and Best Practices.

## **INTERNALASSESSMENT**

Continuous assessment of the students is done by the college through class tests, assignments, projects, presentations and other interactive learning activities. The students are required to pass in the internal assessment, failing which they are debarred from sitting in the end term examination.

## **ATTENDANCE**

A minimum of 75% attendance is required for a student to be eligible to sit for the end term examination.

## **REMEDIAL CLASSES**

The college provides remedial classes to students who require extra learning assistance and also for those students with backlogs. The remedial classes focus on helping students develop better study habits as well as to enhance their comprehension skills.

## **MENTORING/COUNSELLING CELL**

The college has set up a mentoring cell to serve as a support system for students. Each of the faculty members have been assigned with a number of students who then looks after the progression of the students placed under his/her care.

# LEARNING RESOURCES

## **LIBRARY**

The College Library is well equipped which can meet the requirement of the teachers as well as the students in acquiring necessary information in the concerned subjects/ courses.



## **VISITING LECTURERS**

From time to time, experts and professors from different institutions also provide extension lectures in different disciplines.



## **SEMINAR AND WORKSHOPS**

Apart from the general courses prescribed by the University, the college periodically offers special classes relating to personality developments and professional job-oriented courses. Seminary programmes on relevant topics are conducted in order to acquaint the students better with their study materials. These programmes are addressed by resource persons from different fields. Attending these special classes is deemed as compulsory for all the students.



## EDUCATIONAL TOURS/EXPOSURE TRIPS

The college, from time to time, sponsors educational tours/excursions to historical sites and places of national importance so as to expose the students to other intellectual and cultural environments.



## SKILLS DEVELOPMENT & CAREER OPPORTUNITY

The college in collaboration with the Indianers Skills Academy, a training partner of the National Skill Development Corporation (NSDC), provides Skill Development Course in Tourism and Marketing. Job placements are given to the young unemployed who undergo this three-month course. Students, particularly of 6<sup>th</sup> semester are encouraged to take-up these courses. For more information, students/parents may contact the college office during office hours.



## MAGAZINE AND BULLETIN PUBLICATIONS

Publications of annual magazine and periodicals are a regular feature of college. These literary endeavours are pupil-centred and initiated by the students themselves. While it provides to the young learners the opportunity to develop a robust and critical approach to writing skills, they also reflect the mental aptitudes and worldview of the young generation.



## WRITING PROFICIENCY COURSES

The college in collaboration with CUE, Academy, Centre of Writing Skills, Kohima offers Basic Academic Writing Course, which is a three-month intensive writing programme to students who are interested in enhancing their writing proficiency. The classes are held twice a week after class hours. The course aims at helping students learn the basic conventions of different forms of writing.



## NSS & RRC

The college is registered with the National Service Scheme (NSS) and Red Ribbon Club (NSACS), and from time to time, undertakes HIV/AIDS sensitization programmes and social service activities. The students are expected to get actively involved in such activities. Students registered with NSS and RRC avail opportunities for state sponsored and centrally sponsored educational tours to places of historical importance, participate in cultural-exchange programmes throughout the country, and visit institutions of national and international repute.



## EXTRA CURRICULAR AND EXTENSION ACTIVITIES

The college engages in various extracurricular and extension activities, providing opportunities for students to learn the values of teamwork, individual and group responsibility, physical strength and endurance, competition, diversity, and a sense of culture and community. These are achieved through various committees and club such as Drama Club, Arts Club, Music club, Eco Club, EU, etc.



## CIVIL SERVICE COACHING PROGRAMMES

The College in association with Prep School for civil services, provides a platform for students to receive quality coaching for civil services and competitive examinations. After graduating, the students are provided with an opportunity to begin preparing for civil services. MOUs with reputed civil service coaching centres are signed to provide ample opportunities for students to be upto date with competitive examinations and job opportunities.

## **EVANGELICAL UNION (EU)**

An important aspect that the college considers worthy of attention is the moral and spiritual development of the students. This is important in that the personality and character of a person is reflected by his/her moral standard. Hence, the college Evangelical Union strives to achieve this end. EU services during weekends are a regular feature of the college vocational activities.



## **ECO CLUB**

To generate interest sense of responsibility amongst the student committee on protection and conservation of the ecosystem, the college has established an Eco Club which actively involves in tree plantation programmes, conservation and protection of ecosystems. The membership is voluntary though the benefits gained by a student as a registered member and involvement in such programmes cannot be understated.

## **RESEARCH CELL**

The College has established a Research Committee to promote a research culture among teachers and students also. Its main focus areas are; to encourage the teachers to expand their horizons of knowledge in their own subject areas; to encourage teachers to update themselves with the latest innovative teaching-learning strategies; to provide students with an exposure and foundational guidance related to higher learning.



## **LITERARY ACTIVITIES**

The Literary Committee plays an important part in igniting the creativity of the students in various literary forms. It provides a platform where students can realize their hidden talents and skills. It organizes annual literary event with various competition items such as Essay, Poetry and Short Story Composition as well as art and photography besides others. It also engages in publishing the College Magazine.

## **WOMEN CELL**

The Women Cell is meant to safe guard and promotethe well-being of all female students and teachers of the College. The cell organises various functions acquainting the women regarding their rights. The cell also organizes events to creates awareness among female students about hygiene habits and ensure a healthy atmosphere in and around college.

## **MUSIC/ARTS/PHOTOGRAPHY**

The Music/Arts/Photography cell provides an opportunity to the students to develop talents in different forms of *art* like *music*, singing, dance, drama, Painting, Photography etc. It is a great stage for students to share their creativity, knowledge and passion to explore, learn and create.

## **GAMESAND SPORTS**

The Games and Sports Committee actively engages in organizing annual sports event for both indoor and outdoor games. The committee aspires to inculcate qualities such as sportsmanship, team spirit and physical fitness. Hence, College Annual Games and Sports are a regular event. A multi complex facility is soon to be constructed in the permanent campus

## **ALUMNIASSOCIATION**

The Capital College formed the Alumni association to promote and maintain an inspiring relationship with the former students of the college. It seeks to build a bridge between the former and current students. The former students are encouraged to have a sense of belonging to the College while the current students receive motivation and inspiration from the seniors who have already passed out. The Alumni association occasionally organizes events and programmes to ensure that everyone stays connected.

## **PARENTS-TEACHERSASSOCIATION**

The Parent Teacher Association facilitates parental participation in the academic development of the students. It is desired that the parents / guardians of all the students become members of Association. At Capital College of Higher Education, Parents are viewed as key collaborators in the education of their wards or children and hence the association takes care of ensuring parental participation through meetings and other events.

# PHYSICAL INFRASTRUCTURE AND OTHER FACILITIES

## ANTI-RAGGING COMMITTEE

The committee has been constituted to take actions and prevent any form of ragging within the college premises. Ragging is totally banned in the College and anyone found guilty of ragging and/or abetting ragging is liable to be punished as it is a criminal offence.



## COLLEGE CAFETERIA

The college cafeteria is located on the ground floor of the main college building. The students are encouraged to avail good quality beverages and snacks that are made available for them.

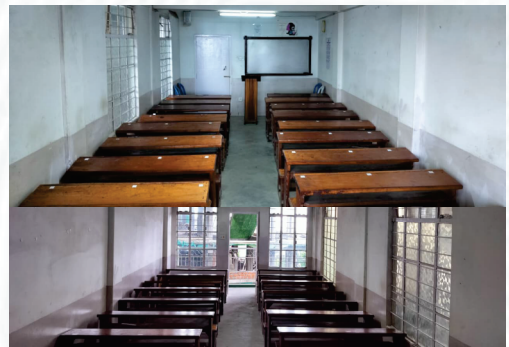


## SMART CLASSROOMS

The classrooms are equipped with smart board facility and all classrooms are Wi-Fi enabled.

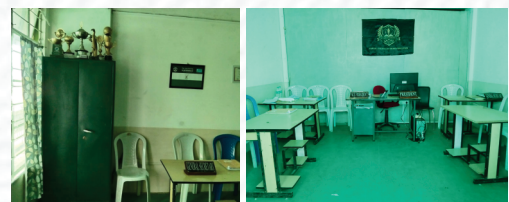
## STUDENT LOBBY

The Student Lobby is equipped with book shelves where they can keep their things safely and spend free time relaxing and reading.



## HOSTEL

Limited hostel seats for girls are available. Students willing to abide by the rules laid down for the hostel may obtain hostel admission from the college office.



# STUDENT SUPPORT SERVICES

## **STUDENTS COUNSELING SERVICES**

The college has signed an MOU with Centre for Integrated Counselling Services (CICS) to ensure that students receive psychological and emotional support.

## **STUDENTS' WELFARE SCHEME**

The Students Welfare Scheme, introduced in 2015, was initiated in order to provide assistance to economically weak but sincere and hardworking students. The following features are available under the scheme:

- 100% Remission of Admission awarded to economically weak students of 4<sup>th</sup> & 6<sup>th</sup> Semesters
- Pre-condition: Students should be regular in class and sincere in studies.

*Special Remissions at the time of Admission*

## **AWARDS**

In order to encourage students to excel in their endeavours, the following awards are handed out annually to deserving students.

- Best Attendance (Cash Award)
- Best Discipline (Certificate & Gift Package)
- Best Academic Performance (Certificate & Gift Package)
- Student of the Year Award (Cash and Certificate)

## **Students' Grievance Redress Cell**

The Students' Grievance Redress Cell was initiated with the sole purpose of receiving feedback as well as complaints that students may have in the college.

# COLLEGE RULES and REGULATIONS

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1. As per the Nagaland University rules, a student is required to have minimum attendance of 75%.
2. Leave of absence will not be entertained during examination.
3. No refund of fees under any circumstance once admission has been granted.
4. Monthly tuition fees should be paid before the 15<sup>th</sup> of every month, failing which a sum of Rs. 5 /- per day will be charged as late fine.
5. No transfer certificate will be issued unless 12 months tuition fee and other dues are cleared.
6. Misbehaviour towards faculty members will result in expulsion from the college.
7. Disciplinary actions in the form of fines may be imposed by the college administration whenever and wherever relevant.
8. Any damage to college property shall have to be compensated by the student(s) concerned.
9. Students shall not speak in Nagamese within the college campus.
10. Students whose parents are not residing in Kohima must keep a local guardian.
11. The Students' Council and its activities shall strictly remain subordinate to the authority of the College Principal.
12. No tribal union or any other organization other than Students' Council will be allowed to form.
13. Disciplinary action shall be taken against students found using any form of intoxicants within college premises or during college activities.
14. Students shall not come to college in shorts or miniskirts, and discourage students use artificial dye on hair within college campus. Students should at all times wear decent cloths and adhere to rules and resolutions passed by the college from time to time in this regard.
15. If any problem arises concerning the students, the case will be settled with the legal guardian, and the decision of the college authority will be final.
16. College uniform is worn from Monday to Thursday and on any important occasion of the college.
17. Admission is granted subject to acceptance of the above rules.

# ACADEMIC CALENDAR 2026-27

(Tentative)

Reopening of the college 1 <sup>st</sup> July 2026
Course Orientation for BA/BSc 1 <sup>st</sup> Semester 2 <sup>nd</sup> of July 2026
Commencement of Classes for all Semesters 3 <sup>rd</sup> July 2026
Assignment/Presentation 20 <sup>th</sup> July – 30 <sup>th</sup> Aug. 2026
Orientation for NSS & RRC 29 <sup>th</sup> July 2026
Fresher's Day 1 <sup>st</sup> Aug 2026
College Foundation Day 20 <sup>th</sup> Aug 2026
Social Work 29 <sup>th</sup> Aug 2026
Seminar/Workshop/Career Guidance 3 <sup>rd</sup> Sept. 2026
NU Foundation Day 6 <sup>th</sup> Sept. 2026
Internal Test 14- 19 <sup>th</sup> Sept. 2026
Submission of Internal Marks 30 <sup>th</sup> Sept. 2026
College Fest 23 <sup>rd</sup> – 25 <sup>th</sup> Sept 2026
Sports Week 1 <sup>st</sup> – 3 <sup>rd</sup> Oct. 2026
NSS Special Camp 2 <sup>nd</sup> Week of Oct. 2026
Internal Assessment Result Declaration 1 <sup>st</sup> Week of Oct. 2026
Filling of Examination Form for all Sems. 1 <sup>st</sup> Week of Oct. 2026
Odd Semester Examinations (NU) 1 <sup>st</sup> Week of Nov. 2026
Provisional Result of Odd Semesters 1 <sup>st</sup> Week of Dec. 2026
Admission to BA/BSc 2 <sup>nd</sup> , 4 <sup>th</sup> , & 6 <sup>th</sup> Sems. 1 <sup>st</sup> Week of Dec. 2026
Winter Break 16 <sup>th</sup> Dec. 2025 to 15 Jan. 2026
College Reopening 19 <sup>th</sup> Jan 2027
Course Orientation 20 <sup>th</sup> Jan. 2027
Commencement of Regular Classes 21 <sup>st</sup> Jan. 2027
Parents/Teachers Meeting 1 <sup>st</sup> Week of Feb. 2027
Assignment/Presentation 2 <sup>nd</sup> – 28 <sup>th</sup> Feb. 2027
Internal Test 1 <sup>st</sup> Week of March 2027
Submission of Internal Marks 30 <sup>th</sup> March 2027
Selection Result Declaration 2 <sup>nd</sup> April 2027
Filling of Examination Forms for all Sems. 2 <sup>nd</sup> Week of April 2027
Even Semester Examinations (NU) 1 <sup>st</sup> Week of May 2027
Admission to BA/BSc 3 <sup>rd</sup> & 5 <sup>th</sup> Semesters 8 <sup>th</sup> – 12 <sup>th</sup> June 2027
Semester Break (Summer) 15 <sup>th</sup> - 30 <sup>th</sup> June 2027
College Reopening 1 <sup>st</sup> July 2027
New Admission to BA/BSc 1 <sup>st</sup> Semester 2 <sup>nd</sup> July 2027
Course Orientation for all Semesters 3 <sup>rd</sup> July 2027
Commencement of Regular Classes 6 <sup>th</sup> July 2027

# COLLEGE ANTHEM

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In the heart of the Capital  
Capital College solemnly stands  
As a shining light beckoning  
Softly and tenderly  
For those who thirst and hunger  
For wisdom and knowledge  
From afar and near  
From the hills and beyond.  
With God as the alpha and omega  
With hearts laden with our hopes and dreams  
We will climb onto greater heights.